

Company Meta data		
1	Company Name:	_____
2	Company Address:	_____
3	Company Contact Name:	_____ Telephone: _____
4	Position:	_____
5	E-mail:	_____
6	Number of employees:	_____ Full time employees _____ Seasonal employees
7	Annual Turnover (last year):	_____ mill. USD/year
8	Product mix & exporting markets	Products: Markets: Work days/shifts
9	Production Capacity,	Design capacity Line 1: _____ [unit/year] Design capacity Line 2: _____ [unit/year] Design capacity Line 3: _____ [unit/year] Production in last year, Line 1 : _____ [unit/year] Production in last year, Line 2 : _____ [unit/year] Production in last year, Line 3 : _____ [unit/year]
10	Environmental Management system (EMS)	Is EMS implemented, e.g. such as ISO14001? <input type="checkbox"/> No <input type="checkbox"/> Yes, certified <input type="checkbox"/> Yes, not certified <input type="checkbox"/> under design <input type="checkbox"/> planned
11	Management systems	<input type="checkbox"/> quality (ISO 9001,...) <input type="checkbox"/> EHS <input type="checkbox"/> Sector Specific, please describe _____ Indicate if the above listed management system are certified, under design or planned _____
12	Internal accounting systems	Has the company a Management cost accounting system in place? <input type="checkbox"/> No <input type="checkbox"/> Yes, please describe _____

Information about technology						
13	<p><b>Process flow diagram</b> (can be attached as separate file)</p> <p>If possible indicate waste streams (water, air, solid)</p>					
14	<p><b>Processing technology</b> lifetime &amp; conditions</p>					
15	<p><b>Utility systems: type and installed capacity</b></p>	Boilers	Cooling systems (cooling towers, chillers, ..)	Air compressors	Process Water treatment units	Wastewater treatment units

## Major Production inputs and outputs

16

### Most important production inputs

Water,  
electricity,  
thermal energy (gas, fuel),  
most important raw  
material and auxiliaries

List the most important production inputs (raw materials, auxiliaries, packaging, etc..) :

---

List any toxic chemical used in the process, including cleaning operations:

---

Water use from previous year (specify source): \_\_\_\_\_ Volume (m3/yr) \_\_\_\_\_ Price (USD/yr)

Electric Energy: \_\_\_\_\_ (KWh or MWh/ yr) \_\_\_\_\_ Price (USD/yr)

Thermal Energy:

Natural Gas \_\_\_\_\_ (KWh or MWh/ yr) \_\_\_\_\_ Price (USD/yr)

Oil (Diesel) \_\_\_\_\_ (KWh or MWh/ yr) \_\_\_\_\_ Price (USD/yr)

Heavy oil \_\_\_\_\_ (KWh or MWh/ yr) \_\_\_\_\_ Price (USD/yr)

Coal \_\_\_\_\_ (KWh or MWh/ yr) \_\_\_\_\_ Price (USD/yr)

Others \_\_\_\_\_ (KWh or MWh/ yr) \_\_\_\_\_ Price (USD/yr)

17

### Out of specification and returns from clients products

Please indicate volumes of:

Wasted out of specification products (intermediate or final products): \_\_\_\_\_ % of total production

Re-processed products (intermediate or final products): \_\_\_\_\_ % of total production

Returns from clients (expired/damaged goods): \_\_\_\_\_ % of total production

18

### Monitoring systems

Describe existing metering as well as performance monitoring system in place for water, energy, production losses, if any:

## Environmental related costs & compliance

19	Solid waste (incl. hazardous)	Volume _____ t/year Disposal technique:	Management costs _____ USD/year
20	Wastewater	Does the company have an on-site waste water treatment facility? <input type="checkbox"/> No <input type="checkbox"/> Yes  If yes, please describe the type of treatment (e.g. anaerobic, sedimentation, etc.) _____	Treatment costs (WWTP, discharge fee, etc.) _____ USD/year
21	Penalties	_____ USD/year	In case the company is not complying with specific national legislation it should be indicated
22	<b>TOTAL</b>	_____ <b>USD/year</b>	

## Management Interview

23 Please indicate if the company has a business strategy, if yes describe the highlights

---

---

---

---

---

---

---

---

---

---

24 Please indicate if the manager is aware of any of the following international/national standards or regulations that might be relevant to the business operation:

- ISO 14040, LCA       ISO 14006, Ecodesign       ISO 14020-25 series, EPD - ecolabel       ISO 14064-66, GHG
- ISO 14051, MFCA       ISO 50001, Energy management systems       Int. sector standards related to type of production \_\_\_\_\_
- CDM & JI, Kyoto protocol       EU ETS       REACH       EU IPPC

Please provide more details concerning company's level of awareness and interest to learn more and eventually implement any of these standards/regulations:

---

---

---

25 Is there any plan of the company to invest in environment technology or new process technology?

Is the manager aware of national programs and funding opportunities (e.g. soft loans) energy/environmental audits, or investments in cleaner technology? \_\_\_\_\_

---

---

---

---

26 Please describe implemented projects/initiatives for increasing performance on Energy, Environment, Health & Safety (recent 2 years):

Did the company apply to a government / sectorial program /grant /soft loan for the implementation?

---

---

---

---

---

**Key findings and observations**

27 Please summarize your key observations from the walk through the company (use down-stream approach starting with processes, utilities and warehouse), highlighting key areas of inefficiencies: \_\_\_\_\_

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

28 List possible immediate improvement measures for further investigation (use expert judgment):

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

29 Indicate if the company is suitable and ready to engage with a TEST project, including possibility to access to local grant schemes for required technical assistance and/or investments (pls. specify)

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---